

CERTIFICATE IN HUMAN RESOURCES MANAGEMENT - LEVEL I

Course	Title	Units
BUS 172	Human Resources Management	3
	Units	12
	Total Units	12

The Human Resources Management - Level I Certificate of Achievement encompasses an area of study that includes a overall study of basic business issues, ethical issues that arise in the business or management context, and various human resources and legal issues arising in the employment context. This certificate is designed to prepare students to seek entry-level human resources and first-line supervisory positions, and the courses supporting the certificate combine classroom lectures, demonstrations, and a wide use of technology to ensure relevant training.

Learning Outcomes

Certificate of Achievement Level Student Learning Outcomes

Students completing the Human Resources Management - Level I Certificate of Achievement will:

Develop a understanding of human resources issues, employment-related issues, personnel management issues, and legal issues arising in the employment context, so that they will be able to effectively analyze, evaluate, and apply those concepts in real-world workplace situations in the human resources field.

Requirements

Code	Title	Units
Required courses:		
BUS 130	Introduction to Business	3
BUS 132	Business, Ethics and Society	3
BUS 161	Business Law and the Legal Environment II	3
BUS 172	Human Resources Management	3
Total Units		12

Curriculum Map

1-Term Curriculum Map Example

This map represents one possible pathway through the program and is only for reference.

*It is highly recommended that you make an appointment (<https://www.citruscollege.edu/stdntsrv/counsel/Pages/ApptSchedule.aspx>) to create a customized education plan that fits your needs.

Course	Title	Units
Fall Term 1		
BUS 130	Introduction to Business	3
BUS 132	Business, Ethics and Society	3
BUS 161	Business Law and the Legal Environment II	3